



Permit Application

Regulation of Development, Interference with Wetlands and Alteration to Shorelines and Watercourses (Conservation Authorities Act – Ontario Regulation 167/06)

Landowner

Agent/Applicant*

*Signed Landowner Authorization is required.

Name
Mailing Address (include postal code)
home/ business/ cell Tel (1)
home/ business/ cell Tel (2)
Fax
Email

Name
Mailing Address (include postal code)
home/ business/ cell Tel (1)
home/ business/ cell Tel (2)
Fax
Email

What is your preferred method of contact? []phone []mail []email []fax

Only those individuals listed above will be authorized to sign and pick up a permit, if issued.

Type of Development/Works Proposed (check all that apply)

Describe what you propose to do:

- [] Construct New Building [] Alter an Existing Watercourse [] Place or Remove Fill, Site Grading
[] Alter, Add or Renovate a Building [] Construct a Retaining Wall, Erosion Control [] Other (specify)
[] Install Sewage Disposal System [] Construct Pond, Reservoir

Reminder! Four (4) copies of all drawings are required and must be folded to 8 1/2" x 11" or 8 1/2 x 14".

Location and Timelines for Proposed Works

Street Address/911 # Municipality

Concession Lot Plan Roll #

Proposed Land Use Proposed Start Date mm / dd / yy

Existing Land Use Proposed Finish Date mm / dd / yy

Does the proposed work comply with the municipal Zoning By-law, Official Plan, etc? [] Y [] N

Terms and Conditions

- Permits or Approvals granted by the Otonabee Region Conservation Authority (ORCA) are non-transferable and are valid for a period of two years from the date of issuance.
- Permits, approvals, etc. may be required from other agencies prior to undertaking the proposed work. Authority permission, if granted for the proposed work, does not exempt the owner/agent from complying with any or all other laws, statutes, ordinances, directives, regulations, approvals, etc. that may affect the property or the use of same.
- If information provided on or with this application is determined to be untrue or incorrect, or becomes untrue or incorrect, ORCA reserves the right to withdraw any permission granted.
- Permits contain important conditions. A copy of the permit must be on the work site at all times.
- Further information and studies may be required by ORCA in order to process this application, the costs of which will be borne by the owner or their authorized agent/applicant. This information may include details related to wetlands, floodplains, hydraulics, slope stability or stream systems.
- Once submitted, all studies become the property of ORCA and the information may be used by ORCA, its' member municipalities and partners.
- In order for members of the public to view any studies, plans and reports related to your permit, a formal request under the Municipal Freedom of Information Protection and Privacy Act, RSO 1990, c. M. 56, is required. Access is subject to statutory exemptions. The same is true should you wish to access any studies, plans and reports pertaining to other's permits.
- Insufficient information may delay the processing of your application.
- Fees subject to change without notice.

I / we _____ hereby certify to the best of my/our
(please print)

knowledge and belief that all of the above-noted, attached and/or supporting documentation information is correct and true. I/we further solemnly declare that I/we have read and fully understand the contents of this application and specifically the terms and conditions, and the declaration which is written below.

By signing this application, consent is given to ORCA staff and authorized representatives to access the property for the purposes of obtaining information and monitoring any approved works.

Date _____ Signature _____

Landowner Authorized Agent/Applicant

Office
use

Permit _____ Fee \$ _____ Date _____ Cheque Cash Receipt _____