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Minutes of the 60<sup>th</sup> Annual General Meeting of the Board of Directors of the Otonabee Region Conservation Authority held Thursday, January 17<sup>th</sup>, 2019 at 4:00 p.m. at the Otonabee Conservation Office, 250 Milroy Drive, Peterborough, ON

CHAIR: Andy Mitchell

VICE-CHAIR: Sherry Senis

SECRETARY-TREASURER: Dan Marinigh

**DIRECTORS PRESENT:**

ASPHODEL-NORWOOD	- Paula Warr
CAVAN MONAGHAN	- Ryan Huntley
CITY OF KAWARTHA LAKES	- Tracey Richardson
CITY OF PETERBOROUGH	- Dianne Therrien
	- Kim Zippel
	- Gary Baldwin
DOURO-DUMMER	- Karl Moher
SELWYN	- Andy Mitchell
	- Sherry Senis
TRENT HILLS	- Michael Metcalf

**REGRETS:** OTONABEE-SOUTH MONAGHAN - Joe Taylor

**STAFF PRESENT:** Dan Marinigh, Chief Administrative Officer/Secretary-Treasurer  
Kimberly Duke, Administrative Assistant  
Kathy Reid, Co-ordinator, Communication & Marketing  
Meredith Carter, Manager, Watershed Management Program  
Jessie James, Manager, Conservation Lands Program

**GUESTS:** Richard Raper  
Patricia Garland-Hickey

## Section A

### Welcome & Introductions

The Chair called the meeting to order at 4:06p.m. and welcomed everyone to the 60<sup>th</sup> Annual General Meeting of the Otonabee Region Conservation Authority. The Chair thanked the Board of Directors joining the Authority in working together to make environmental decisions that not only impact current constituents but future ones. The Chair acknowledged the pending retirement of Kathy Reid

after 33 years with the Authority and thanked staff for their dedication and hard work over the past year. Chair Mitchell also thanked Dan Marinigh for providing solid leadership to staff and support to the Board of Directors.

Disclosure of Conflict of Interest - None declared.

## **Section B**

### **1. 2019-001: Appointment of Chair and Vice Chair**

The Chair invited Dan Marinigh to conduct the elections. Mr. Marinigh declared all positions vacant.

Motion 001/19

Moved by Ryan Huntley  
Seconded by Paula Warr

*Resolved*, That Report Number 2019-001 titled "Election of Chair & Vice-Chair" be received, and

*Resolved*, That the CAO/Secretary- Treasurer be directed to conduct the election for the positions of Chair and Vice-Chair, and

*Resolved*, That staff be directed and authorized to do all things necessary to give effect to these resolutions.

Carried

### Roll Call

Dan Marinigh conducted the roll call, noting regrets were received by Joe Taylor, representative from the Township of Otonabee-South Monaghan.

Mr. Marinigh requested that Meredith Carter and Jessie James act as scrutineers for the elections.

Motion 002/19

Moved by Karl Moher  
Seconded by Paula Warr

*Resolved*, That Meredith Carter and Jessie James act as scrutineers during the 60<sup>th</sup> Annual General Meeting of the Otonabee Region Conservation Authority; and

*Resolved*, That in the event of an election, the scrutineers be authorized to destroy the ballots upon completion.

Carried

Dan Marinigh invited Karl Moher, Chair, Nominating Committee to present the Nominating Committee Report.

### ***Position of Chair***

Motion 003/19

Moved by Karl Moher

*Resolved*, That Andy Mitchell, representative of the Township of Selwyn, be nominated as Chair of the Otonabee Region Conservation Authority for 2019.

Carried

Having called for additional nominations from the floor two more times, Mr. Marinigh asked Mr. Mitchell if he would accept the nomination as Chair and Mr. Mitchell agreed to do so. Mr. Marinigh asked for a motion to close the nominations for Chair.

Motion 004/19

Moved by Michael Metcalf

Seconded by Diane Therrien

*Resolved*, That the nominations for the office of Chair for the Otonabee Region Conservation Authority for 2019 be closed.

Carried

Mr. Mitchell was congratulated by all present on his acclamation as Chair of the Conservation Authority for 2019.

### ***Position of Vice-Chair***

Motion 005/19

Moved by Diane Therrien

*Resolved*, That Sherry Senis, representative of the Township of Selwyn, be nominated as Vice-Chair of the Otonabee Region Conservation Authority for 2019.

Carried

Having called for additional nominations from the floor two more times, Ms. Senis was asked if she would accept the nomination as Vice-Chair and Ms. Senis agreed to do so. Mr. Marinigh asked for a motion to close the nominations for Vice-Chair.

Motion 006/19

Moved by Kim Zippel

Seconded by Ryan Huntley

*Resolved*, That the nominations for the office of Vice-Chair for the Otonabee Region Conservation Authority for 2019 be closed.

Carried

Ms. Senis was congratulated by all present on her acclamation as Vice-Chair of the Conservation Authority for 2019. Sherry Senis thanked the Board for their continued confidence in her as Vice-Chair.

## 2. 2019-002 Annual Appointments and Resolutions

Motion 007/19

Moved by Gary Baldwin  
Seconded by Michael Metcalf

*Resolved*, That the Chair represent the Otonabee Region Conservation Authority on the Council of Conservation Ontario for 2019; and

*Resolved*, That the Vice-Chair be the alternate representative for the Otonabee Region Conservation Authority on the Conservation Ontario Council for 2019; and

*Resolved*, That the CAO be the second alternate representative for the Otonabee Region Conservation Authority on the Conservation Ontario Council for 2019

Carried

Motion 008/19

Moved by Karl Moher  
Seconded by Paula Warr

*Resolved*, That the duties and responsibilities of the Otonabee Region Conservation Authority with regard to the Municipal Freedom of Information and Protection of Individual Privacy be assigned to Denyse Landry, Manager, Corporate Services

Carried

Motion 009/19

Moved by Sherry Senis  
Seconded by Gary Baldwin

*Resolved*, That Karl Moher (Chair), Kim Zippel and Ryan Huntley be appointed to the 2019 Audit Committee

Carried

Motion 010/19

Moved by Gary Baldwin  
Seconded by Diane Therrien

*Resolved*, That the firm of Garland-Hickey, Chartered Professional Accountants, be appointed as Auditor for the Otonabee Region Conservation Authority for 2019; and

*Resolved*, That the firm of LLF Lawyers be appointed as Solicitor for the Otonabee Region Conservation Authority for 2019; and

*Resolved*, That the Canadian Imperial Bank of Commerce be appointed as banker for the Otonabee Region Conservation Authority for 2019

Carried

Motion 011/19

Moved by Kim Zippel  
Seconded by Paula Warr

*Resolved*, That a Borrowing By-law in accordance with section 3(5) of the Conservation Authorities Act, be adopted for the year of 2019 to a limit of \$1,000,000

Carried

## **Section C**

### Presentation of the 2018 Year in Review

The Chair invited Mr. Marinigh to present the 2018 Year in Review. Mr. Marinigh presented a summary of events and accomplishments of the Authority over the past 4 years under the themes of Governance; Strategic Planning; Program and Services Delivery; Connecting and Sustaining Partnerships; and Financial Stability. Mr. Marinigh also noted possible challenges and opportunities that may arise in these areas over the next 4 years.

### Closing Remarks and Adjournment

The Chair asked Directors if they had any further business to discuss. As there was no further business, the Chair thanked all for attending and requested a motion to adjourn.

The meeting was adjourned on motion by Sherry Senis at 4:28p.m.

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CHAIR

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SECRETARY-TREASURER

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