



Minutes of the 62nd Annual General Meeting of the Board of Directors of the Otonabee Region Conservation Authority held Thursday, January 21st, 2021 at 7:00 p.m. via Zoom Webinar

CHAIR: Andy Mitchell

VICE-CHAIR: Sherry Senis

SECRETARY-TREASURER: Dan Marinigh

DIRECTORS PRESENT:

CAVAN MONAGHAN	- Ryan Huntley
CITY OF KAWARTHA LAKES	- Tracy Richardson
CITY OF PETERBOROUGH	- Diane Therrien
	- Kim Zippel
	- Gary Baldwin
DOURO-DUMMER	- Karl Moher
OTONABEE-SOUTH MONAGHAN	- Joe Taylor
SELWYN	- Andy Mitchell
	- Sherry Senis
TRENT HILLS	- Michael Metcalf

REGRETS:

ASPHODEL-NORWOOD	- Paula Warr
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STAFF PRESENT:

Dan Marinigh, Chief Administrative Officer/Secretary-Treasurer
Karen Halley, Coordinator, Communications & Marketing
Kimberly Duke, Administrative Assistant
Denyse Landry, Manager, Corporate Services
Jessie James, Manager, Conservation Lands Program
Bruce Flemons, Supervisor, Beavermead Campground
Terri Cox, Risk Management Official/ Inspector
Gord Earle, Water Resources Technologist
Jennifer Clinesmith, Manager, Plan Review & Permitting Services
Marnie Guindon, Regulations & Enforcement Officer
Neil MacFarlane, Engineering Services Coordinator
Jasmine Gibson, Watershed Ecologist
Matt Wilkinson, Watershed Planner
Paul Finigan, Watershed Biologist
Don Allin, Planning & Development Officer
Lori Moloney, Administrative Assistant, Plan Review & Permitting

Section A

Welcome & Introductions

The Chair called the meeting to order at 7:11p.m. and welcomed everyone to the 62nd Annual General Meeting of the Otonabee Region Conservation Authority. The Chair read the Land Acknowledgement. The Chair asked for a motion to accept the agenda.

Approval of Agenda

Motion 001/21

Moved by Diane Therrien

Seconded by Karl Moher

Resolved, That the Agenda for the Annual General Meeting of the Board of Directors meeting be approved.

Carried

Disclosure of Conflict of Interest - None declared.

Roll Call

Dan Marinigh conducted a roll call of the Directors, noting the absence of Paula Warr from the Township of Asphodel-Norwood.

Section B

1. 2021-001: Amendments to Election Procedures for Officers

The Chair presented this report.

Motion 002/21

Moved by Sherry Senis

Seconded by Tracy Robinson

Whereas, the provincial government has imposed a lockdown in response to the COVID-19 pandemic; and

Whereas, the provincial lockdown prohibits the Authority from holding its Annual General Meeting in person; and

Whereas, the Authority has decided to proceed with its Annual General Meeting electronically; and

Whereas, the Authority's Elections Procedures for Officers as written can not be applied when meetings are held electronically; and

Whereas, the Nominating Committee in preparing the proposed slate of officers contacted each member of the Board to ascertain their interest in the position of Chair and Vice-Chair; therefore

Be it Resolved, that the Governance By-laws be amended to remove the requirement to apply the Election Procedures for Officers for the 2021 appointments of the Chair and Vice-Chair positions.

Carried

2. 2020-002: Appointment of Chair and Vice Chair

The Chair reviewed the report and requested a Mover and Seconder to accept the Report.

Motion 003/21

Moved by Joe Taylor
Seconded by Kim Zippel

Resolved, That Report Number 2021-002 titled “Appointment of Chair & Vice-Chair” be received.

Resolved, That the CAO/Secretary- Treasurer be directed to conduct the proceedings for the appointment of a Chair and Vice-Chair for 2021, and

Resolved, That staff be directed and authorized to do all things necessary to give effect to these resolutions.

Carried

The Chair invited Dan Marinigh to continue with the appointments. Mr. Marinigh declared all positions vacant.

Position of Chair

Mr. Marinigh invited Director Joe Taylor, Chair of the Nominating Committee to present their recommendation for Chair. Mr. Marinigh asked Mr. Mitchell if he would accept the nomination as Chair and Mr. Mitchell agreed to do so. Mr. Marinigh asked for a motion to appoint Andy Mitchell from the Township of Selwyn to the Chair of the Board.

Motion 004/21

Moved by Joe Taylor
Seconded by Karl Moher

Resolved, That Andy Mitchell, representative from the Township of Selwyn be appointed as Chair of the Otonabee Region Conservation Authority’s Board of Directors for 2021.

Carried

Mr. Mitchell was congratulated by all present on his acclamation as Chair of the Conservation Authority for 2021.

Position of Vice-Chair

Mr. Marinigh invited Director Joe Taylor, Chair of the Nominating Committee to present their recommendation for Vice-Chair. Mr. Marinigh asked Mr. Huntley if he would accept the nomination as Vice-Chair and Mr. Huntley agreed to do so. Mr. Marinigh asked for a motion to appoint Ryan Huntley from the Township of Cavan Monaghan as the Vice-Chair of the Board.

Motion 005/21

Moved by Joe Taylor
Seconded by Diane Therrien

Resolved, That Ryan Huntley, representative from the Township of Cavan Monaghan be appointed as Vice-Chair of the Otonabee Region Conservation Authority's Board of Directors for 2021.

Carried

Mr. Huntley was congratulated by all present on his acclamation as Vice-Chair of the Conservation Authority for 2021. Mr. Huntley thanked outgoing Vice-Chair Senis for all her hard work and thanked the Board for their support.

3. 2021-003 Annual Appointments and Resolutions

Appointment of Audit Committee

Mr. Marinigh read the recommended motion for the appointment of the Audit Committee.

Motion 006/21

Moved by Karl Moher
Seconded by Michael Metcalf

Resolved, That Board Members Joe Taylor, Ryan Huntley and Kim Zippel be appointed to the Audit Committee for the Otonabee Region Conservation Authority for 2021.

Carried

Appointment to Conservation Ontario Council

Mr. Marinigh read the recommended motion for the appointments to Conservation Ontario Council.

Motion 007/21

Moved by Diane Therrien
Seconded by Kim Zippel

Resolved, That the Chair represent the Otonabee Region Conservation Authority on the Conservation Ontario Council for 2021; and

Resolved, That the Vice-Chair be the alternate representative for the Otonabee Region Conservation Authority on the Conservation Ontario Council for 2021; and

Resolved, That the CAO/Secretary-Treasurer be the second alternate representative for the Otonabee Conservation Authority on the Conservation Ontario Council for 2021.

Carried

Appointment of Head for the Municipal Freedom of Information and Protection of Privacy Act
Mr. Marinigh read the recommended motion for the appointment of Head of the Municipal Freedom of Information and Protection of Privacy Act.

Motion 008/21

Moved by Ryan Huntley
Seconded by Sherry Senis

Resolved, That the duties and responsibilities of the Otonabee Region Conservation Authority with regard to the *Municipal Freedom of Information and Protection of Privacy Act* be assigned to Denyse Landry, Manager, Corporate Services; and

Carried

Appointment of Auditor, Solicitor and Banker

Mr. Marinigh reviewed the criteria for the appointment of the Authority's Audit, Solicitor and Banker before reading the recommended motion.

Motion 009/21

Moved by Kim Zippel
Seconded by Diane Therrien

Resolved, That the firm of Garland-Hickey, Chartered Professional Accountants, be appointed as auditor for 2021; and

Resolved, That the firm LLF Lawyers be appointed as solicitor for 2021 and

Resolved, That the Canadian Imperial Bank of Commerce be appointed as banker for 2021.

Carried

Borrowing By-Law Resolution

Mr. Marinigh read the recommended motion for the Borrowing By-Law.

Motion 010/21

Moved by Karl Moher
Seconded by Ryan Huntley

Resolved, That a Borrowing By-law in accordance with section 3(5) of the *Conservation Authorities Act*, be adopted for the year of 2021 to a limit of \$1,000,000.

Carried

Motion 011/21

Moved by Sherry Senis
Seconded by Michael Metcalf

Resolved, That a staff be authorized and directed to do all things necessary to give effect to these resolutions.

Carried

Section C

David Crombie, Former Chair of the Ontario Greenbelt Council

Dan Marinigh outlined the process for asking questions to webinar attendees before the Chair introduced Mr. Crombie. Mr. Crombie provided thoughtful insights into the history of Conservation Authorities and how the recent Provincial Bill 229 will impact their future. Chair Mitchell thanked Mr. Crombie for this presentation.

Presentation of the 2020 Year in Review

The Chair invited Mr. Marinigh to present the 2020 Year in Review.

Section D

Environmental Excellent Awards

Conservationist

Director Zippel presented the Conservationist award to Cameron Douglas from the Kawartha Pine Ridge District School Board.

Environmental Stewardship

Director Taylor presented the Environmental Stewardship award to the Peterborough Trailblazers Association. Gordon Wilson, Chair, accepted the award.

Conservation Partner

Director Therrien presented the Conservation Partner award to Ian Boland, City of Peterborough.

Business

Director Senis presented the Business award to Wild Rock Outfitters. Scott Murison, Owner accepted the award.

Staff Service Awards

Dan Marinigh presented Staff Service Awards to Don Allin (5 years), Gord Earle (20 years), Jessie James (5 years) and Lori Moloney (5 years).

Outgoing Vice-Chair Service Award

The Chair and Dan Marinigh presented Director Sherry Senis a service award and thanked her on behalf of the staff and Board for her outstanding leadership and guidance during her 11-year tenure as Vice-Chair of the Authority.

Closing Remarks and Adjournment

The Chair thanked his fellow Board members for their continued support of his leadership as Chair and thanked Dan Marinigh and staff for their hard work and dedication to the Authority. The Chair thanked Dan Marinigh, Karen Halley and Jennifer Clinesmith for another successful Annual General Meeting.

The Chair congratulated the award winners again and thanked them for their contributions to the Authority and watershed community. The Chair looks forward to the challenges and opportunities in 2021.

As there was no further business, the Chair thanked all for attending and requested a motion to adjourn.

The meeting was adjourned on motion by Director Therrien at 8:34p.m.

CHAIR

SECRETARY-TREASURER

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